



# ***Global Recycling Day!***

**Small actions. Big impact.**

*Here are some facts about  
workplace recycling:*



## Offices generate ~500 kg of waste per person per year

The average office worker produces around 500 kg of waste every year, including paper, packaging, food, and general office materials.

**Tip:** Introducing centralised waste stations for recycling and general waste makes it easier for employees to separate materials correctly.

A person in a white shirt and tie is shown from the waist up, holding a clear plastic bottle and dropping it into a white recycling bin. The bin has a green recycling symbol and the text 'mixed recyclables' on it. The background is a blurred office setting with a white wall and a light fixture.

## Up to 70–80% of business waste is recyclable

Most office waste, including paper, cardboard, plastics, and packaging, can be recycled, but a large portion still ends up in general waste bins.

**Tip:** Labelling bins clearly and running short training sessions encourages staff to participate in the correct recycling habits.



## Recycling one tonne of paper saves 17 trees and enough energy to power a home for six months

Recycling paper conserves natural resources by saving trees, water, and energy that would otherwise be used to produce new paper.

**Tip:** Encourage the use of digital documents where possible and ensure all used paper is recycled through office systems.



## Recycling reduces carbon emissions by up to 50 percent

Producing materials from recycled materials instead of raw resources can cut carbon emissions by up to half, helping combat climate change.

**Tip:** Prioritise recyclable materials in when supplying your office and partner with recycling-friendly suppliers.





## Clear recycling systems can divert more than 40 percent of waste from general bins

Offices that implement easy-to-understand recycling systems see significantly higher waste diversion from landfill or general waste.

**Tip:** Use multi-stream bins with clear icons for paper, plastics, metals, and general waste and audit their use regularly.

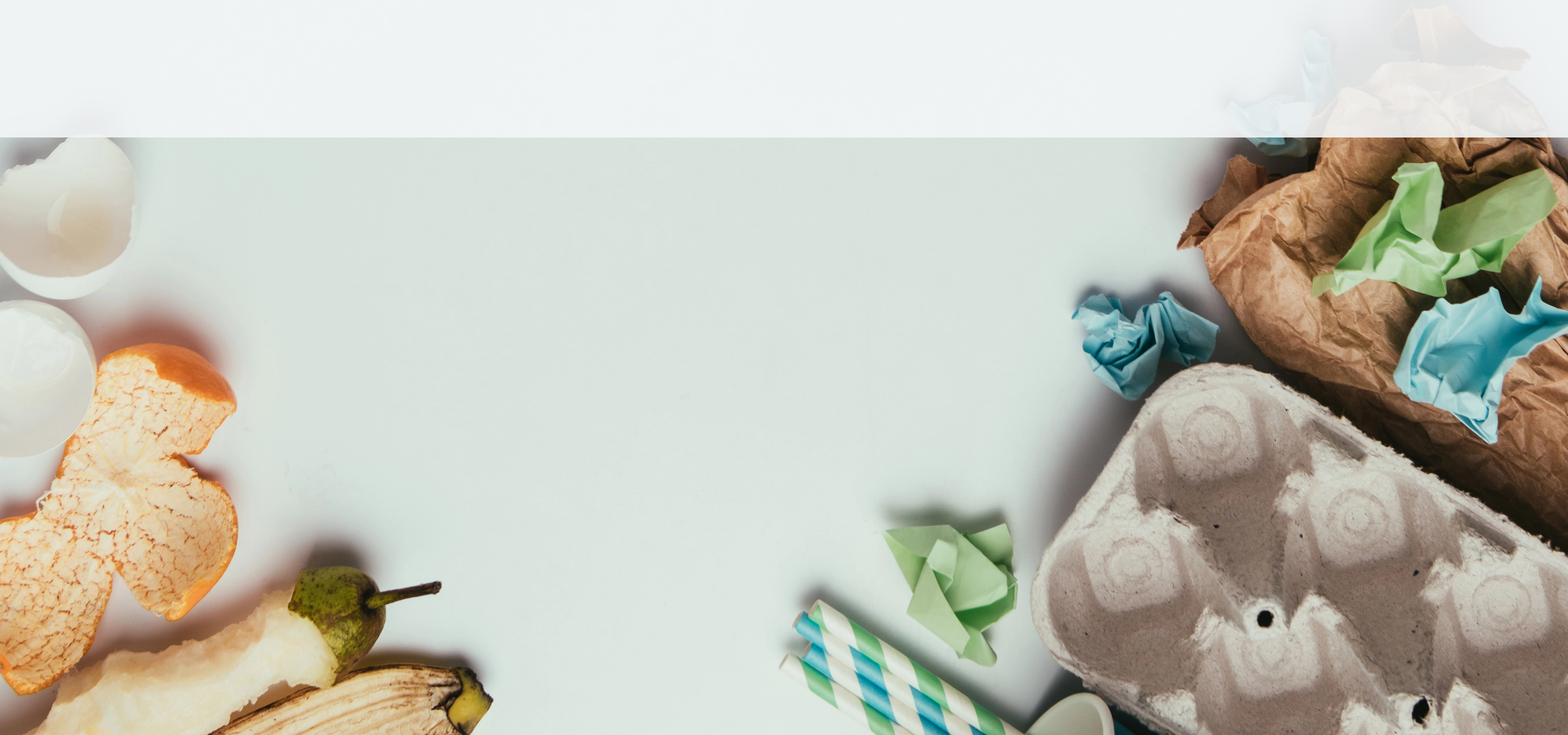




## Waste audits reveal that 30 to 50 percent of waste could be recycled or reduced

Waste audits often uncover that nearly half of the materials in general waste bins could have been recycled or avoided entirely.

**Tip:** Conduct a waste and usage audit to identify hotspots and create actionable strategies for recycling and reduction.





## Small changes make a big difference

*At Endersham, we help workplaces implement sustainable cleaning and recycling practices that reduce waste and improve environmental performance.*

**Contact us** to find out how we can help your workplace recycle smarter.